



SHEPHERD INDUSTRIES PLC

House#24, Road#04, Sector#04, Uttara, Dhaka-1230

Website: www.shepherdbd.com

Notice of the 24th Annual General Meeting

Notice is hereby given that the 24th Annual General Meeting (AGM) of the shareholders of Shepherd Industries PLC will be held on **Tuesday, December 30, 2025 at 10:30 a.m.** (GMT+6) in a Hybrid System at the DOHS Baridhara Convention Centre, Baridhara DOHS Parishad, DOHS Baridhara, Dhaka Cantonment, Dhaka-1206, with simultaneous participation through a digital platform at the following link: <https://shepherd.bdvirtualagm.com>. The meeting is being convened in accordance with the directive of the Bangladesh Securities and Exchange Commission (BSEC) vide Letter No. BSEC/ICAD/SRIC/2024/318/09; dated January 16, 2024, to transact the following business:

AGENDA

01. To receive, consider and adopt the Audited Financial Statements of the company for the year ended on June 30, 2025 together with the Reports of Directors and the Auditors thereon.
02. To declare Dividend for the year ended on June 30, 2025 as recommended by Board of Directors.
03. To Appointment of Statutory Auditor for the year 2025-2026 and fix their remuneration.
04. To Re-tire by rotation and Re-election of the Directors as per the Articles of Association of the Company.
05. To Re-appointment the Managing Director as per the Articles of Association of the Company.
06. To Appointment of Corporate Governance Compliance Auditor for the year 2025-2026 and fix their remuneration.
07. To Appointment of Independent Director, Rojina Akhter, FCA.
08. To transact any other business which may be placed before the meeting with the permission of the chair.

Dated: Dhaka
December 08, 2025

By Order of the Board
Sd/-

Mohammad Maruf Bin Wali
Company Secretary

Notes:

01. The Record Date is **November 19, 2025**.
02. The shareholders whose name will appear in the Share Register of the Company and in the Depository Register on the record date will be eligible to attend the 24th Annual General Meeting (AGM) and qualify for the dividend to be declared at the AGM.
03. A Shareholder eligible to attend and vote at the Annual General Meeting (AGM) or may appoint a proxy to attend and vote in his/her behalf (through Hybrid System) by filling Proxy Form. The Proxy Form must be affixed with requisite revenue stamp of Tk. 100/= and must be sent through email to the Share Department of the Company at share@shepherdbd.com/deposited at the Registered Office of the Company at least 48 hours before the time of holding the 24th AGM.
04. Pursuance to Section-86 of the Companies Act, 1994, Corporate Shareholder of the Company, by resolution of its Directors or other governing body authorize such person as is thinks fit, to act as its representative at the AGM. The authorization letter must be sent through email at share@shepherdbd.com not later than 48 (Forty-eight) hours before commencement of the AGM.
05. Members are requested to notify change of address, if any, through their respective Depository Participants before the Record Date.
06. The Shareholders can join the meeting either in physical presence at the DOHS Baridhara Convention Centre, Baridhara DOHS Parishad, DOHS Baridhara, Dhaka Cantonment, Dhaka-1206 or remote attendance option in the meeting through the link: <https://shepherd.bdvirtualagm.com>. The Shareholders will be able to submit their questions/comments and vote electronically 48 (Forty-eight) hours before commencement of the AGM and also during the AGM. For logging into the system, the Shareholders need to put their 16-digit Beneficial Owner (BO) ID or 5-digit Folio Number and other credential as proof by visiting the said link.
07. As per condition no. 9(1) & (2) of the BSEC/CMRRCD/2006-158/Admin/81 dated 20 June 2018, the soft copy of the Annual Report for the year ended on June 30, 2025 to be sent through the email address of the shareholders and also be available to the website www.shepherdbd.com of the company.
08. No gift/benefit in cash or kind shall be paid/offered to the shareholders as per BSEC circular no. SEC/CMR-RCD/2009-193/154, Dated, 24 October 2013 for attending the AGM. (আসন্ন বার্ষিক সাধারণ সভায় কোন প্রকার উপহার/খাবার/কুপন প্রদানের ব্যবস্থা থাকবে না).